



Marana Municipal Court

11555 W. Civic Center Drive, Bldg. C
Marana, AZ 85653
Phone (520) 382-2700 / Fax (520) 382-2701
court@maranaaz.gov

PUBLIC RECORDS REQUEST

NOTICE

For definitions relating to court public records requests please review Rule 123 of the Arizona Supreme Court.

Pursuant to Rule 123 of the Arizona Supreme Court all confidential documents will be removed prior to viewing a case file or upon making photo copies.

Pursuant to Rule 29 of the Arizona Supreme Court and Section 4-302 of the Arizona Code of Judicial Administration some records may not be available due to destruction.

Request Date: _____

I, the undersigned, hereby request public records regarding the following:

Paper Copies (Total ____)

Electronic Copies

View Only

Defendant's Name: _____

Case Number(s): _____

Additional Information:

COMMERCIAL PURPOSE (Arizona Supreme Court Rule 123):

YES NO

(IF YES) I certify that the following statement setting forth the commercial purpose for which the above requested public records are used is true, correct, and complete. (Please give brief explanation of commercial purpose.)

PLEASE NOTE THE FOLLOWING:

Marana Municipal Court employees CANNOT give legal advice.

All requests for public records will be processed promptly and the Court will notify you once information is ready for distribution.

The Court will make a good faith effort to retrieve the documents requested to the best of our ability. Nevertheless, documents may exist of which we are unaware.

Requests for paper copies of records have a minimum charge of 50 cents per page, and other fees may be assessed pursuant to Arizona Supreme Court Rule 123.

Under the provisions of Arizona Supreme Court Rule 123, I am requesting that the Marana Municipal Court release the requested public records to me.

Name (Printed)

Signature of Requestor

Address

City

State

Zip Code

Phone Number

Email Address

COURT STAFF

Located File(s)

File(s) Purged

Unable to Locate:

Notification Type:

Telephone

In Person

Email

Processed By:

Date Completed:
